About the Trip Reduction Program

The Maricopa County Trip Reduction Program (TRP) is an initiative to improve air quality and reduce traffic congestion in the Phoenix Metro area. Employers with 50 or more employees commuting to a single site are required to participate in the program and reduce single occupancy commutes to 60% at each location.

But we need your help to attain this goal and help reduce air pollution and improve our quality of life.

Whenever possible, please share your ride to work by:

- Carpooling
- Taking the bus
- Taking the light rail
- Walking to work
- Telework
- Using flexible work schedules (must get management approval)

As a participant of the program, [EMPLOYER] must submit a TRP Plan each year to county officials establishing a year-long strategy for reducing the single occupancy commutes to 60% at each site. In addition, all [EMPLOYER] Maricopa County employees must submit an annual commuter survey (typically in the fall each year), whether they use alternate modes of transportation or not, to help the county determine if it is meeting federal clean air standards and assist future trip reduction programs.

Those who use an alternate mode of transportation at least four (4) days a month should register using their work email address with ShareTheRide to be eligible for prize drawings with [EMLPOYER] and Valley Metro, registration information, guaranteed ride home, carpool parking spaces, and other incentives. Please register using your e-mail address to ensure you are eligible for [EMPLOYER] TRP prizes and this will also provide accurate reporting to Maricopa County to ensure our TRP Program's success.

Platinum Pass Registration (Bus and Light Rail)

Register with ShareTheRide:

- Go to <u>ShareTheRide</u>
- Locate "Register as New User" and select the "Register Now" button.
- Read and accept the "Terms and Conditions."
- Next, set up your USER ID and password on the "Create Login Details" screen. Please note: you must use your email address to be eligible for prizes.
- When finished, select the "Create My Account" button.
- Enter profile details, then select "Create My Profile."
- Enter your commuting schedule, then click "Save my Commuting Schedule."
- Enter your starting and destination address, the click "Create my Address." Please note: this information is completely confidential and cannot be viewed by others on the site.

- A confirmation email will be sent to you with an embedded link. Click on that link and you are now ready to use the system.
- Congrats! Now you can find carpool matches, bike and bus transit routes, log your commutes to win prizes with [EMPLOYER] Trip Reduction Program and Valley Metro.
- Remember to enter a contest, click "Commute Tracker" on the left-hand menu.

Once you have Registered with ShareTheRide you will need to complete and submit a <u>Platinum Pass Application form</u>

• Complete and Submit a <u>Platinum Pass Application form</u> to your local Security Desk.

Carpool Registration

Register with ShareTheRide:

- Go to <u>ShareTheRide</u>
- Locate "Register as New User" and select the "Register Now" button.
- Read and accept the "Terms and Conditions."
- Next, set up your USER ID and password on the "Create Login Details" screen. Please note: you must use your email address to be eligible for prizes.
- When finished, select the "Create My Account" button.
- Enter profile details, then select "Create My Profile."
- Enter your commuting schedule, then click "Save my Commuting Schedule."
- Enter your starting and destination address, the click "Create my Address." Please note: this information is completely confidential and cannot be viewed by others on the site.
- A confirmation email will be sent to you with an embedded link. Click on that link and you are now ready to use the system.
- Congrats! Now you can find carpool matches, bike and bus transit routes, log your commutes to win prizes with _ Trip Reduction Program and Valley Metro.
- Remember to enter a contest, click "Commute Tracker" on the left-hand menu.

Once you have Registered with ShareTheRide you will need to complete and submit a <u>Carpool</u> <u>User Agreement Form</u>:

- Complete and submit a <u>Carpool User Agreement</u> form at your local Security Desk. (The Security Team has forms available if you don't have access to a printer.)
- Security will issue a decal to display in your vehicle on the days that you carpool. Carpool parking is first-come, first-serve to those with carpool decals.

Helpful Links

https://www.sharetheride.com/public/Home.aspx Register with ShareTheRide

Compliance Notifications

Arizona law requires all employers in Maricopa County with 100+ employees at a single worksite to notify employees of the Vehicle Emissions Inspection Program requirements.

Questions? Contact Us!

Questions? For more information please email the TRP Coordinator at: