

Hello,

Welcome to Wegmans! We are pleased to have you as part of our team!

As a new employee, you are eligible to immediately enroll in one of our Pre-Tax Spending Accounts, the **Commuter Benefit Plan**. The plan is administered by Benefit Resource, Inc.

What is the Commuter Benefit Plan?

- The Commuter Benefit Plan allows you to set aside pre-tax dollars through a weekly payroll deduction for eligible workplace commutes (no tolls) and parking expenses which include:
 - Transportation to and from work on a subway, train, bus, or ferry.
 - Parking at or near the workplace or parking at a commuter lot where you transfer to mass transit.

How does the Commuter Benefit Plan work?

- You choose whether or not you would like to set aside pre-tax dollars through a weekly payroll deduction to pay for eligible mass transit expenses, eligible parking expenses or both.
- After you enroll in the plan or plans of your choice, you will be issued a Beniversal Prepaid MasterCard to use for eligible expenses. The Beniversal Card can only be used at approved vendors and purchases are limited to the available balance on your card.
- When a Beniversal Card is not used to pay for eligible expenses, you may request reimbursement by submitting a paper claim form, using the Benefit Resource website or through the Benefit Resource mobile app.

How much can I contribute to each of these accounts?

- The accounts set up for reimbursements for qualified mass transit and parking expenses do have minimum and maximum monthly contribution amounts. The Internal Revenue Service (IRS) sets the monthly maximum that participants can contribute on a tax-free basis to these accounts. The monthly maximum amount is subject to change each year. The current calendar year limits are available by contacting the Benefits Department.
- You may change or stop your weekly payroll deduction to the Commuter Benefit Plan at any time by completing a Commuter Benefit Change form you can obtain from the Benefits Department.

How can I learn more about the Commuter Benefit Plan?

- Read the attached brochure about the Commuter Benefit Plan.
- Contact Benefit Resource, Inc. at 1-800-473-9595 or online at www.benefitresource.com.
- Contact the Employee Benefits Department at 1-800-wegmans, extension 3792.
- To request the Commuter Benefit Plan Enrollment form, please e-mail the Employee Benefits Department at benefits@wegmans.com or call us at 1-800-wegmans, extension 3792.

Good luck in your new job!

Sincerely,
The Employee Benefits Department