



## Position Description

**Title:** Materials Handler / Sample Reception  
**Location:** Newport or Charnwood, near Loughborough  
**Reports:** Logistics Manager

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### **PURPOSE:**

PerkinElmer is on the frontline of fighting Covid 19. Our complete workflows with standardized equipment and kits are available to help labs address their SARS-CoV-2 testing challenges. We are recruiting staff for 6-month fixed term contracts at a new greenfield laboratory based in either Newport or Charnwood, near Loughborough.

Seeking full-time Lab Sample Receipt Operatives to safely handle COVID19 samples prior to the distribution of them to the laboratory, maintain working consumable stock levels and ensure a free flowing working environment.

### **RESPONSIBILITIES:**

- Responsible for the receiving and processing of clinical samples within the guidelines of the site working procedures.
- Take delivery of lab consumables and site working materials, maintaining a working stock level within each area.
- Splitting down and removing excess packaging reducing waste footprint within the building.
- On site portorage including removal of all waste from the lab areas and ensuring they are disposed through dedicated waste stream
- Timely transfer of samples from and to internal lab areas
- Maintenance of an organised and tidy sample receipt facility/working area
- Have the presence of mind to plan ahead and highlight potential issues.
- Updates management on all inventory issues on a regular and as-needed basis.

### **EXPERIENCE/REQUIREMENTS:**

- Ideally stores or stock room knowledge
- Working within a team environment
- Have a sense of urgency when required
- Computer literate in basic programs

- Worked in a high pace environment

**PHYSICAL DEMANDS:**

- While performing the duties of this job, the employee is regularly required to sit, use a keyboard, type, and occasionally stand and move to other parts of the lab.
- Must have manual dexterity to use lab equipment.
- Reach above/below the shoulder, bend at the knees and waist.
- Lift up to 25 lbs.

**WORKING ENVIRONMENT:**

- Clinical and research lab environment; exposure to blood borne pathogens; must wear protective lab gear including lab coat, gloves and completely closed footwear.
- Employee may be requested to work shifts other than daylight depending on the needs of the laboratory. Weekend rotation may be required.
- Travel is not required.
- Ensure safety, security, and the environment in all aspect of the daily activities, and any potential safety hazards are addressed and corrected immediately.
- Understand ergonomic relationship between people, equipment and working environment.

If you are interested in this opportunity please contact Aerotek on 07422 077401 or [EurPerkinelmer@aerotek.com](mailto:EurPerkinelmer@aerotek.com)