Service Fellow Job Opportunity

Position Title: Associate Service Fellow (Microbiologist/Inspector), RG-0403-00
Centers for Disease Control and Prevention (CDC)
Center Name: Center for Preparedness and Response
Location: Atlanta, GA
Salary Range: $80,830 – $105,083
Work schedule: Full-time
Appointment duration: 1 year with the opportunity for extension up to 5 years
Bargaining unit status: Non BU

Position
The Centers for Disease Control and Prevention (CDC) is the agency Americans trust with their lives. As a global leader in public health, CDC is the nation’s premier health promotion, prevention, and preparedness agency. Whether we are protecting the American people from public health threats, researching emerging diseases, or mobilizing public health programs with our domestic and international partners, we rely on our employees to make a real difference in the health and well-being of our people here and around the world.

This position is located in the Department of Health and Human Services (DHHS), Centers for Disease Control and Prevention (CDC), Center for Preparedness and Response (CPR), Division of Select Agents and Toxins (DSAT), Program Services Branch (PSB) in Atlanta, GA. CDC’s Division of Select Agents and Toxins (DSAT) works to ensure that important scientific research in laboratories is conducted as safely and securely as possible. To accomplish this, DSAT oversees two important programs: The Federal Select Agent Program and the Import Permit Program.

To ensure that potentially risky biological materials are handled safely and securely, research with select agents and toxins is done in labs that are registered with the Federal Select Agent Program external icon (FSAP). The program is managed jointly by DSAT and the Animal and Plant Health Inspection Service’s Agriculture Select Agent Services (or AgSAS, part of the U.S. Department of Agriculture). FSAP currently regulates 66 select agents and toxins external icon. The list is reviewed every two years to determine if agents or toxins need to be added to or deleted from the list.

Key regulatory functions and activities of the program include:

- **Develops, implements, and enforces the select agent regulations** to help ensure this research is conducted in a safe and secure manner.
- **Provides oversight of possession** to ensure that the U.S. government has full awareness of entities in lawful possession of these potentially dangerous biological agents and toxins.
- **Conducts inspections and approves registrations** in order to make sure that appropriate measures are in place at each registered entity to prevent the unauthorized access, theft, loss, or release of select agents and toxins.
- **Approves individual access to select agents and toxins** to help guard against access by bioterrorists or any others who may wish to misuse the agents. All individuals who work with select agents and toxins must first undergo a security risk assessment performed by the FBI.
- ** Receives reports of a theft, loss, or release** of a select agent or toxin to understand and help reduce risks posed by the situation, ensure proper action is taken and appropriate authorities have been notified, and help the entity identify ways to prevent it from happening in the future.
• **Takes appropriate enforcement actions** for regulatory violations to address the risk and increase future compliance with the regulations.

• **Serves as a resource on compliance with the regulations** by providing guidance, trainings, and outreach to help entities meet the requirements of the regulations.

• **Collaborates with domestic and international partners** to assist others with the development and implementation of appropriate biosafety and security oversight programs.

The CDC Import Permit Program (IPP) regulates the importation of infectious biological materials that could cause disease in humans in order to prevent their introduction and spread into the U.S. The program ensures that the importation of these agents is monitored and that facilities receiving permits have appropriate biosafety measures in place to work with the imported agents. Nearly 2,000 import permits are issued by the program annually.

Key regulatory functions and activities of the program include:

• **Issues permits** to entities requesting to import these biological materials into the country.

• **Conducts inspections** to ensure that the applicant has appropriate measures in place in order to minimize the accidental release of biological agents capable of causing human disease.

• **Provides outreach and training** to assist the regulated community in meeting the requirements of the import permit regulations.

• **Collaborates with partners**, including other federal agencies, to ensure the safe handling and use of imported infectious biological agents.

**Duties:**

The incumbent will:

• Serve as a Microbiologist and perform regulatory on-site inspections/assessments of Federal, State, academic, and private laboratories to ensure compliance with federal regulatory requirements. On-site inspections include Biosafety Level (BSL) 2, 3, and/or 4, and Animal Biosafety Level (ABSL) 2, 3, and/or 4, facilities requesting an import permit under 42 CFR 71.54 or registered under 42 CFR 73 at various locations in the United States.

• Prepare written reports of inspection findings based upon regulatory requirements of 42 CFR 71.54 and 42 CFR Part 73; use nationally recognized safety standards as reference. Assess responses to inspection report findings and provides written updates as needed.

• Facilitate the registration of entities that possess, use and/or transfer select agents and toxins, according to requirements provided in 42 CFR 73.

• Review applications from entities requesting an importer permit under 42 CFR 71.54 and/or registering under 42 CFR Part 73 to determine whether all requirements for importation and/or registration have been met.

• Participate in other activities, including but not limited to reviewing facility and security risk assessments; facilitate the transfer, theft, loss and/or release and identification of select agents and access approvals.

• Review security plans and incident response plans for facilities registered under 42 CFR 73. Develop information and guidance materials for the regulated community; provides training on all aspects of 42 CFR 71.54 and 42 CFR 73 to internal and external audiences, written compliance-related documents;

• Participate in activities to improve operational activities; and respond to emergencies involving imported materials and select agents and toxins.

**Qualifications**

Basic Qualifications: Must have a bachelor's (or graduate) degree in microbiology; or biology, chemistry, or basic
medical science that included at least 20 semester hours in microbiology and other subjects related to the study of microorganisms, and 20 semester hours in the physical and mathematical sciences combining course work in organic chemistry or biochemistry, physics, and college algebra, or their equivalent from an accredited college and/or university.

In addition to the basic qualification, the successful candidate will possess a PhD or equivalent, or a combination of Master’s degree plus one year of post graduate experience at the next lower grade level related to the work of the position.

Basic Requirements:

- Only US citizens are eligible.
- Successful completion of a background investigation.
- Up to 40% domestic travel may be required.

This position has an education requirement. Upon request, you must submit a copy of your transcripts (or a list of your courses including titles, credit hours completed and grades). Unofficial transcripts will be accepted in the application package; however, official transcripts will be required prior to receiving an official offer. Failure to submit transcripts or indicated college courses information will cause loss of consideration for this position.

Foreign Education: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For further information, visit: http://www.cdc.gov/employment/newhire/newhire.html.

The incumbent is required to obtain and maintain a secret security clearance due to job duties and responsibilities due to employee receiving information pertaining to classified/unclassified sensitive documents.

**EEO Policy**
The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

**How to Apply**
Submit the following documentation:

- Resume
- College Transcripts

**Documentation should be submitted to:**
Peter Andre at iha2@cdc.gov by 12:00 AM EST Wednesday, May 20, 2020