



Interview Preparation Guide

Thank you for your interest in Dell Technologies! We hope you had a great experience so far. This guide will provide you some tips on how you can better prepare yourself **BEFORE**, and **DURING** your interview, and what to expect **AFTER** that. Should you have any further questions, please reach out to your friendly recruiter!

Face-to-face INTERVIEW TIPS



BEFORE

Preparation is KEY

- **Review the job posting:** Understand what the role entails and highlight your experience and skills that align with it.
- **Research Dell Technologies:** Review our career site, press releases and company ratings. This helps give insight on what it's like to work at Dell Technologies
- **Prepare questions:** Let us know what matters to you. Find out how this role and our company fit into your career aspirations.



DURING

Be Yourself

- **Listen intently:** Do ask to clarify the questions if you are unclear about them. Inform the interviewers if you need more time to gather your thoughts.
- **Highlight your achievements:** Keep your answers structured and concise. Give relevant examples to demonstrate your success stories and top selling points.
- **Be honest & authentic:** Be engaged and show your interest. It is acceptable to say "I don't know" or answer incorrectly as we care more about the thought process.



AFTER

Know your next step

- **Be proactive:** We strive to keep you posted of the status within 7 days from your last interview, but don't hesitate to reach out to your recruiter if you have any questions before that.
- **Stay connected:** Follow our pages on LinkedIn, Facebook or Instagram to keep yourself updated on the latest happenings in Dell Technologies!

VIDEO INTERVIEW TIPS

Going on a **video interview** instead? Here are some tips to help you get ready for a virtual interview.



TEST YOUR VIDEO BEFORE THE MEETING

Check your webcam and microphone to ensure they are working properly. Do a technical check before the actual interview.



DRESS CODE

Unsure about the dress code for your virtual interview? First impression counts. You should still join the interview in business casual attire.



VIDEO ENVIRONMENT

Be in a quiet and private space. Choose a clean looking background with natural lighting. Ensure your face is well illuminated and clearly visible.



EYE CONTACT AND BODY LANGUAGE

Maintain good eye contact. Sit up straight with your arms resting on your thighs or desk.



POLITE GREETINGS

Be sensitive of time zone differences and check the interviewer's time zone before the interview to ensure you greet them correctly.

Star Behavioral Question

It's quite common for Dell Technologies to use behavioral questions in our interviews. We typically start with "Tell me a time when" or "Give me an example of". We look for examples of what you have done, how you did it, and will follow up with "what was the result?" to determine the outcome of what you did. **Consider using STAR approach to help you with structuring your answers.**

Situation

Describe a situation when you faced challenges in meeting your goal

Task

What did you need to accomplish?

Action

What actions did you take to complete the task? What role did you play?

Result

What is the outcome of your actions? What did you accomplish and learn?

This helps to guide you in answering behavioral based interview questions by sharing real past examples of how you handled a certain situation and the outcome of your actions.

We hope these tips are useful for you.

Let your personality shine through and show us with passion why you like to join Dell Technologies!

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