

How do I apply for a position at LabCorp?

Your application begins when you create a profile for yourself similar to a resume. The profile contains all of your relevant personal, work and education information, what you are looking for in a position, and general questions we ask all applicants. Once your profile has been created, you can link it to any open position by clicking the Apply button. You will be asked a series of pre-screening questions prior to your profile being submitted for the job. At the end of the online employment process your profile will be submitted and reviewed by our Human Resources staff.

Depending on your computer proficiency, it generally takes from 10 to 20 minutes to create a profile and apply for a position using the online process.

May I apply for multiple positions at the same time?

Yes, we encourage you to apply for any position you feel you are qualified for. Once you have created a profile/application, your information is saved in the LabCorp employment database. Your information is recalled upon log in for any future applications and can be updated. We encourage you to update your profile whenever your information/work experience changes.

Should I e-mail, fax or mail you a copy of my resume and cover letter, even if I have applied online?

No. Once you have submitted a profile, you do not need to contact LabCorp to provide additional information unless you are specifically requested to do so. All the information required to consider your application is contained in your profile and the online application itself.

Will you contact me about the progress of my submission?

When your profile is received, you will be sent an acknowledgement via e-mail. If a hiring manager determines your skills match the needs of the position, you will be contacted for further screening and consideration. We recommend you use the same e-mail address each time you visit our career page.

Why don't you show pay ranges for all your positions?

Compensation is based on the amount of related work experience, education, accomplishments, internal equity, and other evaluated skill sets for the position. The compensation package is sometimes quoted after confirmation of the above components.

How do I update my information?

You can update your profile by accessing LabCorp Careers center at www.labcorpcareers.com and click on the 'apply now' button. Select the option to "Create or Update Your Profile". Once you have entered your e-mail address

and the password, which you selected when you initially created your profile, your information will be available for review within seconds.

When does a Human Resources professional receive my profile?

When you have completed the profile, you will receive a congratulatory message telling you that your profile has been completed. At this point, your profile is forwarded to the recruiter.

Can I change the answers to a Screening Questionnaire or skills assessment after I've already taken it?

Screening Questionnaires cannot be edited once they are completed. Unless otherwise noted, they are not timed tests, so please take your time to think about your answers before completing the questions.

Can LabCorp notify me of future open positions, as they become available?

Yes. Once you create a Profile, you will have the option of creating a search agent called myJobAgent. This option is located on the top of our careers page once you have logged into the system. Simply click on the tab labeled myJobAgent, and follow the instructions.

Can I send a LabCorp job to a friend?

Yes, as you view the job posting, you will see a button that will permit you to e-mail that specific open position to a friend. All you need is their e-mail address and the job posting number. They will be sent an email within minutes.

Why does LabCorp use an online application system?

As a service to our communities, it is important to make our open positions available to anyone who is seeking employment. We value customer service, speed in processing the application, and selection of the most qualified candidate. Online technology permits LabCorp to communicate directly with candidates and respond to their questions/needs quickly. We can also automatically match candidates to the requirements of the position and forward the candidate application to hiring managers in minutes.

What happens to my profile once a position I've applied for is filled?

Once a position is filled, the candidates who are not chosen for the position are automatically notified via email.

What about the confidentiality of my application information?

Your information is private and is not shared with anyone outside LabCorp and its affiliate organizations. It is used for employment purposes only.